
Request for quotation no 2/2017

of October 30th, 2017

not included in regulations of Public Procurement Law Act

1. Introduction

- 1.1 The regulations of the act of January 29th, 2004 – Public Procurement Law (Dz. U. z 2015 r. pos. 2164 with post. changes) hereinafter referred to as „act” are not used in the procedure.
- 1.2 The procedure is being executed in conformity with the Guidelines for eligibility of expenditures under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for the years 2014-2020, and in particular section 6.5.2 „the competitiveness principles”, hereinafter reoffered to as „guidelines”.
- 1.3 The procedure is conducted in compliance with the rule of fair competitiveness, clearness, transparency of procedure and equal treatment of the Bidders.
- 1.4 The proceedings are carried out in Polish.

2. The Procuring Entity

LENAAL Andrzej Pokusa Sp. z o.o.
ul. Zubrzyckiego 4 A
26-600 Radom
e-mail: biuro@lenaal.com.pl

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
<http://www.lenaal.com.pl>

3. The procurement subject

3.1 The subject of the procurement is a **Robotic cell for deburring of castings** in conjunction with the implementation of the project „Implementation of R&D results to the operations of LENAAL Andrzej Pokusa Sp. z o.o. aiming at increasing its competitiveness in the international market”

3.2 Specification – required parameters

Machine’s parameters :

- maximal weight of deburred part 20 kg,
- maximal surface of the deburred part approx.: 1600 sq cm,
- adaptive system with the regulation of the pressing force
- equipped with minimum 2 grit sizes of sandpaper,
- equipped with minimum 2 automatic files,
- grinding ,
- brushing,
- cleaning of holes/openings ,
- burr removing,
- loading and unloading system,
- visual system detecting location of the parts,
- enclosed cabinet (safety cabinet),
- computer steering system,
- filtering system.

Cell equipment:

- a. Industrial robotic equipped with
 - minimum payload of 40 Kg

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

-
- 6 axis simultaneous control
 - 360° working space
 - control unit
 - rotating distributor
 - b. Grinding unit
 - 2 grinding groups each, group can operate with belts of mm 3500 length and with a maximum width of mm 150.
 - 1 paper sanding group, with possibility of mounting a working paper of 100 mm width with paper tray (can host a min. 50 meter long paper). Steering program should be able to program the frequency of replacing the paper belt.
 - C. software to prevent the wheels from colliding with the work-piece in case of breaking of the grinding belts.
 - d. Turret revolver unit for pneumatic tools. This unit can hosts four pneumatic tools. The unit can rotate continuously of 360 degrees
 - e. Loading conveyer
 - f. Unloading conveyer
 - g. Vision System ERG (Easy Robot Guide)
 - h. Supervision system which allows you to control the machine.

The scope of the offer:

- a. Delivering, interconnecting, integrating and putting into operation the whole robotic cell.
- b. Layout of the cell shall be approved by the Procuring Entity before starting installation.

Required documentation :

- Operating manual in Polish.
- CE Declaration of Conformity

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

4. Eligibility criteria

Bidders that are **not** related to Procuring Entity by capital or personal connections will be admitted to take part in the procedure. Capital or personal relations mean mutual relations between the Procuring Entity or people authorised to assume obligations on behalf of the Procuring Entity or people preparing and carrying out the Bidder selection procedure on behalf of the Procuring Entity and the Bidder, consisting in particular in :

- participating in the partnership as a partner of the company or the partnership,
- holding at least 10% of shares or stocks of company,
- holding a position of a member of a managing or supervisory body, of a proxy, or of an attorney-in-fact,
- being a spouse or a relative within the lineal consanguinity or affinity, collateral second-degree consanguinity or affinity, or by adoption, custody, or guardianship.

5. Criteria of quotation choice

The Procuring Entity shall choose the best offer from among all quotations using the following criteria:

- a. Experience - 30%
- b. Price - 50%
- c. Warranty period - 5%
- d. Lead time - 15 %

The way of quotation evaluation :

- **Experience**

Documented experience (e.g. customer's references) in the implementation of robotic cells for deburring of castings within the European Union territory .

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

The scoring method:

0pts. – 0 implementations ;

15pts. – 1-3 implementations ;

30pts. – 3 and more implementations ;

- **Price**

The Contractor that offers the lowest net price shall receive maximum score – 50 points.

For the rest of the Contractors points shall be calculated with the following formula :

$C = \frac{\text{the lowest offered gross price}}{\text{gross price in examined offer}} \times 50$

- **Warranty period**

The Contractor that offers the longest warranty period for all the equipment of the cell (if the warranty period for particular devices differ from each other, the base period will be shortest warranty period) shall receive the maximum score of 5 points.

For the other Contractors points shall be calculated with the following formula :

$G = \frac{\text{the longest warranty period}}{\text{the warranty period of examined offer}} \times 5$

- **Lead time**

The Contractor that offers the shortest lead time shall receive the maximum score – 15 points.

For other Contractors points shall be calculated with the following formula :

$T = \frac{\text{the shortest lead time}}{\text{the lead time in examined offer}} \times 15$

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

6. Quotation evaluation

The Procuring Entity for the purpose of evaluating the quotation whose choice creates a tax obligation for the above-cited, in accordance with the regulations of the tax on goods and services within the current scope of intra-community acquisitions of goods, shall add to the price presented in examined offer the tax on goods and services according to law regulations covering the contract.

7. Additional offer submission

In the case when the selection of the most advantageous quotation is not possible due to the fact that two or more offers were awarded the same number of points, the Procuring Entity shall call these Contractors for submitting additional offers .

8. Deadline for submitting quotations

Quotations shall be submitted by the deadline 1-12-2017, 4:00 p.m. to Procuring Entity's office: LENAAL Andrzej Pokusa Sp. z o.o. 26-600 Radom, ul. Zubrzyckiego 4a.

In the case of quotations provided via post or e-mail the time of delivery is decisive:

- The quotations supplied via post, e-mail or in person to Procurement Entity's office after the deadline specified in the request shall be excluded from the procedure and/or reimbursed to Bidders .

The Bidder succeeds in submitting of the quotation if the quotation is provided before the deadline in Procuring Entity's office. The change or withdrawal of the quotation by Bidders before the deadline is acceptable.

- The Procuring Entity shall evaluate all received quotations. During the process of evaluating the quotations The Procuring Entity may request Bidders to provide clarifications to quotations they submitted.

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

-
- The Procuring Entity will reject an offer if its content is at variance with the content of this request for quotations.
 - While ending the procedure of quotation evaluation the Procuring Entity shall select the most advantageous quotation
 - The Procuring Entity shall prepare a written protocol concerning the choice of the most advantageous quotation.
 - The Procuring Entity reserves the right to end the bidding procedure without selecting the most advantageous quotation. According to rule of competitiveness concerning the choice of Contractor, the Procuring Entity has the right to finish the procedure at any time and without selecting any offer. The Bidders shall not be entitled to any claims resulting from this fact.
 - The Procuring Entity shall without delay inform Bidders and announce the results on the company's website : www.lenaal.com.pl

9. Exclusions

Bidders that are related to Lenaal Andrzej Pokusa Sp. z o.o. by capital or personal connections shall be excluded from the procedure. Capital or personal relations mean mutual relations between the Procuring Entity or persons authorised to assume obligations on behalf of the Procuring Entity or persons preparing and carrying out the Bidder selection procedure on behalf of the Procuring Entity and the Bidder, consisting in particular in :

- participating in the partnership as a partner of the company or the partnership,
- holding at least 10% of shares or stocks of company,
- holding a position of a member of a managing or supervisory body, of a proxy, or of an attorney-in-fact,
- being a spouse or a relative within the lineal consanguinity or affinity, collateral second-degree consanguinity or affinity, or by adoption, custody, or guardianship.

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl

Bidders submitting quotation that are related to LENAAL Andrzej Pokusa Sp. z o.o. by capital relations will be excluded from the procedure.

Yours faithfully,



Andrzej Pokusa,
Company president

LENAAL Andrzej Pokusa Sp. z o.o.

Adres: *ul. Zubrzyckiego 4A
26-600 Radom*
NIP/VAT no: *796-297-91-87*
Bank: *PEKAO S.A. II O/Radom
61 1240 3259 1111 0000 2989 9229*

tel. *+48 48 389 94 10*
tel/fax. *+48 48 381 75 17*
e-mail. *biuro@lenaal.com.pl*
http://www.lenaal.com.pl